



82 Washington St., Suite 214
Poughkeepsie, NY 12601
(Voice) 845-452-3913
(TTY) 845-485-8110
(Fax) 845-485-3196

EMPLOYMENT NOTICE

Taconic Resources for Independence, Inc. (TRI) is dedicated to empowering people with disabilities to lead self-directed lives. TRI works to raise disability awareness in the community and advocates for the removal of barriers to promote compliance with the Americans with Disabilities Act.

Position: SPECIAL EDUCATION ADVOCATE

Hours: Part time/Full time

Description: To provide information, referral and specialized assistance to students with disabilities and their families/guardians to achieve their educational objectives. To empower students and their parents to advocate for their rights and choices within their individual school districts.

Responsibilities:

- Provides education and resources to students with disabilities and their parents on Individualized Education Plans (IEP), 504 Plans, and/or any other pertinent educational rights issues
- Reviews and clarifies information in educational records, including student evaluations and testing
- Provides support to students or parents/guardians to help self-advocate and facilitate appropriate outcomes for students to access a FAPE; accompanies parents and students to meetings, including CSE/CPSE, \504 Planning, Eligibility meetings, and Superintendent/Manifestation Hearings.
- Provides information and resources on transition planning for youth 14 to 21 years of age and community resources, including services through OPWDD
- Develops and/or facilitates workshops, support groups and presentations on educational advocacy and IDEA as needed
- Hosts and/or participates in educational advocacy committees and/or networking groups
- Identifies barriers in Dutchess County Schools which prevent students with disabilities from achieving their educational goals. Engages in systems-wide advocacy as directed.
- Completion of daily service entries and monthly, quarterly, and annual data reports

Qualifications:

- Bachelor's or two-year degree with at least 3 years of professional or personal experience in advocacy.
 - Familiarity with Independent Living philosophy/disability advocacy, Section 504 of the Rehabilitation Act of 1973, as amended, Individuals with Disabilities Education Act (IDEA), Parts 100 and Parts 200 and 201 of the Regulations of the Commissioner of Education NYSED
 - Excellent writing and communication skills
 - Excellent time management and organizational skills
- Proficiency in computer skills and software, including using Microsoft Outlook, Microsoft Word, Excel PowerPoint, Zoom, and Microsoft Meetings

**Must have a valid driver license; Competitive salary; full benefits/no cost share; generous PTO
Personal experience with disability a plus.**

To apply: Please submit a cover letter with your resume to: Katrina Maloney at:

k.maloney@taconicresources.org

Taconic Resources for Independence, Inc. committed to discrimination-free workplace and to providing equal employment opportunity (EEO) to all employees and applicants for employment without regard to race, color, creed, religion, gender, sexual orientation, national orientation, age, pregnancy, mental or physical challenging condition, marital status amnesty, political affiliation, status as a covered veteran, or are the protected characteristics in accordance with applicable federal, state, and local laws. AN EQUAL OPPORTUNITY EMPLOYER