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## EMPLOYMENT NOTICE

*Taconic Resources for Independence, Inc. is dedicated to empowering persons with disabilities to lead self-directed lives in the community with independence, full inclusion and dignity.*

*Please note: This job description has been formatted for screen readers for those with vision impairments.*

**POSITION: Independent Living Housing Specialist.**  
**Full Time**

**Reports to: Program Performance Manager.**

**Description:** The Independent Living Housing Specialist will provide eviction prevention strategies, respond to any lease violation notices, offer budget support, connect individuals to community service providers, and provide mental health support and service plans. The ILHS will collaborate with service organizations to determine RTHP eligibility, search for housing that meets the individual's needs, and provide independent living referrals and advocacy services.

**Responsibilities:**

- Advocate on behalf of individuals with all types of disabilities.
- Provide information and referrals to consumers, agencies, and others.
- Assist consumers with individual advocacy, including housing applications, public transportation, and DSS applications.
- Work with consumers to facilitate independent living plan goals and objectives.
- Develop, assist, and facilitate consumer peer support groups.
- Serve as a role model for agency consumers with disabilities and as a community disability rights advocate.
- Identify strategies and goals for local outreach, and identify partnerships to be developed, locally.
- Submit reports and provide data entry as required through the NYAIL and CIL Suite systems.
- Will accept referrals from hospitals, Managed Care Organization (MCO), medical respite, Performing Provider System (PPS), or Skilled Nursing Facility (SNF).
- Will work with participants to identify the needed community transition services (CTS) such as security deposits, utility deposits and essential household furnishing.
- Will work with the Transition Specialist and Olmstead Housing Specialist to provide housing services.
- Will work with participants to identify goals for independent living that will be reviewed in face-to-face contact quarterly with each approved or admitted participant throughout their participation in the program.

**Qualifications:**

- Familiarity with state and local housing programs/accessibility modification resources.
- Knowledge of Americans with Disabilities Act (ADA).
- Lived experience with a disability that allows for relatable understanding of challenges faced by individuals with similar experiences.
- Ability to travel independently.

**Benefits:**

- **Generous vacation time.**
- **Paid holidays.**
- **Personal time.**
- **Sick time.**
- **NO COST SHARE health insurance.**
- **Dental insurance.**
- **Vision insurance.**
- **Life insurance.**
- **Hybrid work schedule available.**
- **Job Training Provided.**

**To be considered, please submit a cover letter and resume directly to:  
Katrina Maloney: [k.maloney@taconicresources.org](mailto:k.maloney@taconicresources.org) No phone calls,  
please.**

*Taconic Resources for Independence, Inc. committed to discrimination-free workplace and to providing equal employment opportunity (EEO) to all employees and applicants for employment without regard to race, color, creed, religion, gender, sexual orientation, national orientation, age, pregnancy, mental or physical challenging condition, marital status amnesty, political affiliation, status as a covered veteran, or are the protected characteristics in accordance with applicable federal, state, and local laws.*

**AN EQUAL OPPORTUNITY EMPLOYER**